

## APPENDIX J

### GUIDELINES FOR RENTAL GROUPS (2 Pages)

Welcome to Canyon Church Camp. We are pleased that you are here and able to use our facility. Please treat this as your home. If you have any questions please do not hesitate to speak to one of our operational staff. The following are a few rules and regulations that will help your time at Canyon Camp go smoothly.

1. Power runs from 7:00 a.m. until 10:00 p.m. according to Parks Canada regulations. In case of an emergency, the Camp Custodian or on site Board Representative can turn the power on.
2. Alcohol, Tobacco and illegal drugs are not permitted on camp property at any time. This rule is strictly maintained in respect for your and others safety and enjoyment while on site.
3. The following areas are off limits: Generator shack, Camp Director, Cook, Assistant Cook, and Custodian Cabins, and the Workshop. If you need something from the workshop, please ask the custodian.
4. Vehicles are to be parked in front of the main Lodge. Do not block access roads. Visitor's vehicles are not permitted in the cabin area or in the main Camp compound. Overnight camping/sleeping in vehicles, tents, camper/trailers and/or RV's is not permitted on Camp property.
5. No food of any kind is permitted outside the main Lodge Building. This is to prevent animal invasions. Wrappers for food items should be placed in the waste disposal in the Dining Lodge.
6. When buildings are unattended, please ensure that the door is closed to prevent the entry of critters.
7. Groups are responsible for serving and cleaning up after all meals and snacks.
8. Please request permission from the Cook before entering the Kitchen. The Kitchen door will be locked at 10:00 p.m.
9. Rental groups will clean their sleeping cabins before departure. A rental group representative will be required to inspect the camp facility with the Camp Custodian or designated camp representative both before and after your rental period. If damages or extra cleaning costs are assessed, they will be added to your final invoice.
10. Please respect other guests and staff. Do not enter other people's cabins without permission.
11. Fires are permitted in the fire pit and Dining Lodge fireplace only. Please consult the Custodian before starting a fire.
12. Rental groups will provide supervision for minor campers to ensure their safety. There should be a ratio of one adult leader to six campers in the under 14 year age group, and one adult leader to eight campers in the over 15 year age group.
13. Rental groups shall have at least one adult leader with standard first aid training. Rental groups are responsible for their own health, safety and medical supplies. Rental groups may use the Medic Cabin to deal with first aid and health issues.

14. Rental groups are responsible for Parks Canada entrance fees and any other incurred special fees (i.e. for camper rescue).
15. Rental group activities will be conducted in an environmentally sensitive manner that is respectful of other park users in accordance with Parks Canada guidelines. Some of these guidelines are:
  - Do not feed the animals.
  - Do not take anything away from nature (i.e. plants, bones, rocks, flowers)
  - Be quiet after 10 p.m.
  - Obey fire bans (refer to camp staff for information)
  - Recycle to reduce waste.
16. No pets are allowed on camp property. They attract and don't interact well with the local wildlife.
17. Due to the location and age of the camp there is no handicap access to the facilities.
18. We strive to be a Peanut Free Facility and do not intentionally have peanuts/nut products in our camp. All nut containing food items are prohibited at camp. Food allergies and special dietary requirements can be reviewed with the cook.