

**Reference: Canyon Church Camp Policy and Procedures Manual**

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**5.10.3 JOB DESCRIPTION FOR LIFEGUARD**

**Qualifications for Lifeguard**

1. Must be at least 18 years of age at the commencement of employment. The following list of duties will be expected in addition to any other relevant duties requested by the Camp Director or Board.
2. Must satisfy a Category C Level Screening as follows; for any overnight programs and any one-on-one activities:
  3. Provide a current valid **Criminal Records Check with a Vulnerable Sector Included** clear of any incidents. Failure to comply will be grounds for refusal to hire and/or immediate dismissal and removal from camp.
  4. Provide a current valid **Provincial Child & Family Services Authority, Intervention Record Check** clear of any incidents. Failure to comply will be grounds for refusal to hire and/or immediate dismissal and removal from camp.
  5. Provide two References.
6. Must hold a current N.L.S. (National Lifeguard Services) Certification, Standard First Aid certification and CPR

**Job Description for Lifeguard**

1. Must comply with the code of conduct for staff as outlined in the Canyon Church Camp Policy & Procedures Manual and enforce the code of conduct at the camp with staff, volunteers, camper and visitors.
2. Must comply with the emergency procedures and safety standards as set out in the Canyon Church Camp Policy & Procedures Manual.
3. Will be the Waterfront Supervisor at camp.
4. Will have an appreciation for United Church beliefs and will work in consultation with the Camp Director to create and implement waterfront activities that reflect the camp's Mission Statement and annual theme.
5. Will be required to attend Camp Orientation when scheduled and staff meetings as required.
6. Will need to organize the program, which includes swimming, games and water sports appropriate to the campers' ages and abilities. The Lifeguard will teach and enforce waterfront rules and ensure that no campers are in the water alone. Canyon Church Camp employs the buddy system to keep swimmers safe. (See Section 8 Off-site Activities - the Canyon Church Camp Policy & Procedures Manual)
7. Ensure that a Waterfront Emergency and Rescue form (Appendix C - the Canyon Church Camp Policy & Procedures Manual) is completed and filed for all waterfront accidents and drills. Submit these to the Camp Director.

8. Maintain the waterfront area and equipment in a neat fashion and ensure proper storage of equipment at the end of each week and at camp yearend.
9. Monitor the social and emotional well-being and needs of campers. Respond to these needs in accordance with the Canyon Church Camp Policy & Procedures Manual.
10. Is expected to live at the camp, serve as a Counselor when not needed as a lifeguard, to participate in camp activities and perform other duties as assigned by the Camp Director.
11. Will not be giving swimming instruction.
12. Must have a respect for and a willingness to understand United Church of Canada Theology so as to encourage and support our Christian community.
13. Must be enthusiastic and enjoy physical activity.
14. Must have experience working with groups of children in a leadership role. Relevant reference and details should be furnished.
15. Will have many skills in the following areas: hiking, orienteering, crafts, sports, rainy day activities, quiet time activities, music, nature knowledge, bible knowledge and appreciation of others' faith stories. *Details required.*
16. Will submit a medical confirmation of physical fitness.
17. Shall endeavor to help the campers learn Christian faith and living.
18. Shall submit written reports of their expectations, experiences and recommendations for future camp improvement.
19. Will adhere to all the rules and regulations of camp and cannot leave the camp unless permission is given by the Camp Director, and must understand that failure to comply may result in their dismissal, or other disciplinary actions.
20. Will live in and supervise a cabin of campers. They will participate in all kitchen, bathroom and lodge cleanup with their campers and Counselors-in-Training. They will help their campers and CITs plan and lead in campfire, vespers, and morning watch as assigned. They will work with their campers and CITs to clean their cabin each morning for inspection and ensure a thorough cabin cleanup at each week's end.
21. Will be a listening ear and role model to the campers, CITs and Resource Staff.
22. Will help in the implementation of workshops, group activities, and other camp programs, ensuring that CITs and campers participate in all parts of the camping program.
23. Must remember that camper needs take priority over their own needs at all times.
24. Will refer their health problems to the Camp Medic.
25. Will submit incident reports to the Camp Director as the need arises.

The duties and limitations of this position are as detailed herein and as per the Canyon Church Camp Policy & Procedures Manual, unless otherwise defined by the Camp Director or Camp Board.