

Reference: Canyon Church Camp Policy and Procedures Manual

5.11.7 JOB DESCRIPTION FOR CAMP MEDIC

Qualifications for Camp Medic

1. Must be at least 8 years of age. The following list of duties will be expected in addition to any other relevant duties requested by the Camp Director or Board.
2. Must have a current First Aid, Emergency Medical Technician, Paramedic, Nursing or Medical License and carry appropriate professional liability insurance.
3. Must satisfy a Category C Level Screening as follows; for any overnight programs and any one-on-one activities:
 - a. Provide a current valid **Criminal Records Check with a Vulnerable Sector Included** clear of any incidents. Failure to comply will be grounds for refusal to hire and/or immediate dismissal and removal from camp.

Job Description for Camp Medic

1. Will be familiar with Section 5.11.1 as per the Canyon Church Camp Policy & Procedures Manual, which defines general qualifications and camp duties of Volunteer Resource Staff.
2. Should hold a valid driver's license and arrange for insurance for the emergency transport of campers or staff in their personal vehicle if necessary.
3. Will provide health care according to their level of training and to their qualifications, to all campers and staff of Canyon Church Camp during their designated term at camp.
4. Will document all treatments in the bound ledger provided which has numbered pages and should be treated as a legal document, all entries being made in ink with no skipped lines.
5. Will sign the Treatment Ledger at the end of their week of camp.
6. Campers' and Counseling staff medications should be received by the Camp Medic who will become familiar with the current medical status of campers, volunteer resource staff, counseling staff and camp maintenance staff. Keep in mind that this information is to be kept confidential and is for medical care only.
7. All medications will be clearly labeled and the "Consent to Administer Medications" form (*Appendix H*) should be signed by the Camper's parent or legal guardian and filed with the medical history form.
8. Clearly document the administration of medications in the Treatment Ledger and return all unused medications to campers and staff at the end of the camp week.
9. Will inspect cabins, bathrooms and grounds to ensure safe and hygienic living conditions.

10. Will be familiar with the emergency procedures and safety standards of Canyon Church Camp as per Sections 9 and 10 of the Canyon Church Camp Policy & Procedures Manual.